

dori klotzman

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experience

REDBOOK *assistant photo editor*

September 2010-Present, New York, New York

Produce FOB pages monthly; lifestyle and celebrity photo research; hire and manage photo interns; create and submit photographer and illustrator contracts; serve as creative department liaison with accounting for all invoicing.

O, THE OPRAH MAGAZINE *photography intern*

January 2010-September 2010, New York, New York

Organized photography server and film log; stock photography research; scouted locations; corresponded with studio representatives, photographers, and stylists to coordinate commissioned photo shoots; general support for photography department of established Hearst publication.

THE KNOT INC. *photography intern*

January-February 2010, New York, New York

Organized and maintained photography database; stock photography research; held model castings; assisted on photo shoots; maintained the wall for Knot Inc. publications; general support for creative department.

DAVID LINDNER STUDIO *portrait studio assistant*

September 2009-January 2010, New York, New York

Assisted with lighting and posing for school portraiture, corporate events, and weddings; served as liaison between clients and photographer; fielded customer inquiries; general studio management.

INSTITUTE OF READING DEVELOPMENT *educator*

May-August 2009, New York, New York

Underwent intensive three week educator training; instructed parents and students ages 4-adults to help develop reading skills and become imaginatively absorbed in books; reviewed lesson plans; managed teaching materials; reported key data online regarding student progress.

LAURA CROSTA PHOTOGRAPHY *photographer's assistant*

June-August 2008, New York, New York

Assisted on advertising photo shoots for clients including Yahoo!; processed and retouched digital images; researched stock photography for music video treatments; edited digital video for musician's electronic press kit; generated invoices; general studio management.

education

WASHINGTON UNIVERSITY IN ST. LOUIS

SAM FOX SCHOOL OF DESIGN & VISUAL ARTS

Bachelor of Fine Arts in Photography, Second Major in History, May 2009

skills

Proficient in PC and Macintosh Platforms, Microsoft Office, Capture One Pro, Adobe Creative Suite CS5, Final Cut Pro, NICA, Filemaker Pro, and MIC

Experienced in black and white darkroom printing and studio lighting, both tungsten and strobe (Elinchrome, Dynalite, and Profoto)